



**Please mail to:**  
Green Century Funds  
P.O. Box 588  
Portland, ME 04112

**Overnight Address:**  
Green Century Funds  
c/o Atlantic Fund Services  
190 Middle Street, Suite 101  
Portland, ME 04101

## Change of Ownership Form

- Use this form to update or transfer ownership of your existing Green Century Funds account.
- Also complete a new account Registration Form if you are transferring ownership to a new Green Century Funds account.
- For assistance in filling out this form, please contact Shareholder Services at 1-800-221-5519 Monday through Friday, 8:00 am to 6:00 pm Eastern Time.
- If the transfer is due to the death of a shareholder, additional paperwork will be required. Please call Shareholder Services for additional information.
- Unless you otherwise notify Green Century in writing, the cost basis method currently noted in our records for your Fund/account will be applied to this transaction.
- For IRAs only, IRS regulations require us to withhold 10% federal taxes, plus any applicable state taxes on IRA redemptions unless you instruct us otherwise.

### 1. Current Account Information

Shareholder Name		Joint Shareholder Name (If Applicable)	
Mailing Address	City	State	Zip Code
Account Number	Green Century Fund Name(s)	Social Security or Tax ID Number	
Telephone (Day)	Telephone (Evening)	Email	

### 2. Transfer Amount and Instructions

Select one:

☐ Full transfer of all shares

☐ Partial transfer of \_\_\_\_\_ shares or \$ \_\_\_\_\_

### 3. Transfer Instructions

Select one:

☐ **Transfer to a new account.** Please fill out and attach a new account Registration Form. Registration Forms are available at [www.greencentury.com](http://www.greencentury.com), by telephoning 1-800-934-7336 or by emailing [info@greencentury.com](mailto:info@greencentury.com).

☐ **Transfer to an existing account.** Transfers will be made into the same class of shares as the existing account. Please provide your account number below:

Green Century Fund Name \_\_\_\_\_ Account Number \_\_\_\_\_

## 4. Reason for Transfer

Select one:

☐ **Re-Registration** Select this option to re-register shares due to divorce or when a minor reaches the age of majority or other reasons.

Please specify: \_\_\_\_\_

☐ **Gifted Shares**

Print Name of Gift Recipient: \_\_\_\_\_ Date of gift \_\_\_\_\_

If no gift date is provided, we will default to the date the transaction is processed.

If the accepting account has average cost set as the cost basis, the recipient of the shares must sign below to accept the shares at fair market value on the date of the gift if the shares are transferred at a loss.

Gift Recipient Signature for Fair Market Value Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

☐ **Inherited due to death**

Date of death or alternate valuation date if applicable: \_\_\_\_\_

(If the account is currently held in Joint Ownership form, also complete the Death of Joint Owner section below)

☐ **Death of joint owner** When determining the adjusted cost basis of the transferred shares, IRS regulations require that additional factors be taken into consideration when an account is owned by more than one person.

For accounts with two owners: Were the shareholders legally married for federal tax purposes at the time of death? ☐ Yes ☐ No

**Decedent's portion of the account:** \_\_\_\_\_% \*

\*The basis of the decedent's portion of account assets will be stepped-up (increased) to the fair market value of the assets on the date of death or alternate valuation date provided above. For shareholders who were legally married at the time of death, 50% of the account assets will be stepped-up in basis and 50% will retain their original basis unless otherwise indicated by filling in the decedent's portion of account assets.

## 5. Signature and Authorization

When the custodian on a UGMA/UTMA account is being removed because the minor has reached the age of majority and the shares are being transferred to an account in the former minor's name only, a "New Technology" Medallion Signature Guarantee is not required.

For all other transfers of ownership, a "New Technology" Medallion Signature Guarantee is required. A Medallion Signature Guarantee verifies the authenticity of your signature and protects you and your investment from fraud and theft. A Medallion Signature Guarantee may be obtained from any guarantor that is a member of the Medallion Signature Guarantee program. Eligible guarantors include commercial banks, trust companies, savings associations, and credit unions as well as registered broker-dealers. A notary public is not an acceptable guarantor.

Each shareholder's signature must bear its own, separate Medallion Signature Guarantee stamp.

\_\_\_\_\_  
Signature of Current Account Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Current Joint Account Owner

\_\_\_\_\_  
Date

Please provide a "new Technology" Medallion Signature Guarantee(s) in box(es) below: